## **MEMORANDUM**

**To:** DWI Clients and Employees

Subject: Closure Schedule for 2023

These dates indicate days that Development Workshop, Inc. will be <u>CLOSED</u>. Please be aware that these dates may vary for you dependent upon contract, community work schedules, or client needs. If you have any questions, please contact your supervisor for clarification.

2023 Holidays	
Day and Date	Holiday
Monday, January 2, 2023	New Year's Day observed
Monday, February 20, 2023	President's Day
Friday, April 21, 2023 (CLOSED TO SERVICES)	Staff Training Day
Monday, May 29, 2023	Memorial Day
Monday & Tuesday July 3 & 4	Independence Day
Monday, September 4, 2023	Labor Day
Thursday & Friday November 23 & 24, 2023	Thanksgiving Break
Monday & Tuesday, December 25 & 26, 2023	Christmas Break

Check our Web Page at <a href="www.dwinc.org">www.dwinc.org</a> or our Facebook page at <a href="https://www.facebook.com/DevelopmentWorkshopID">https://www.facebook.com/DevelopmentWorkshopID</a> to learn more about DWI and upcoming activities.